

**Autumn Open Meet 2025**

(Under World Aquatics Rules / Scottish Swimming Regulations)

Dundee Olympia

18th & 19th October 2025

Licence number: MD/L2/16/Oct25

## Venue details, session times, events and eligibility information

**Dates:**  **18th & 19th October 2025**

**Venue:** **Dundee Olympia, 3 E Whale Lane, Dundee, DD1 3JU**

**Pool:** 6 lane x 25m. Full electronic timing. Swim down pool may be available (TBC). No shallow end – 1.8m depth full 25m.

**Promoters:** Dundee City Aquatics

##

## Warm-up information and session information

**Session 1** Saturday 18 October 08:30 – 09:30, Session start time 09:35

**Session 2** Saturday 18 October 13:30 – 14:30, Session start time 14:35

**Session 3** Sunday 19 October 08:30 – 09:30, Session start time 09:35

**Session 4** Sunday 19 October 13:30 – 14:30, Session start time 14:35

## Age Groups

9-11 years Male/Open & Female

12 years Male/Open & Female

13 years Male/Open & Female

14 years Male/Open & Female

15+ years Male/Open & Female

***\*Note: Age on day***

## Entries

**Closing date, Friday 26th September 6pm**. No late entries will be accepted. The organisers reserve the right to restrict the number of heats and alter warmup times if required. Entries will be by Hytek files only. Entries to be sent to: dcagalaconv@gmail.com

## Gala Convener: Caroline McLaughlan – dcagalaconv@gmail.com

## Spectating

There will be seating available in the balcony, spectator entry fees: **£3 per session, or £5 for a full day.** Children under 10 years will be free of charge.

## Parking

Parking is available all day in the multi-storey car park at the Olympia Pool, for £3 per day.

### Schedule of events

|  |  |
| --- | --- |
| **Saturday – Session 1** | **Saturday – Session 2** |
| 101 – Female OPEN 400m Freestyle | 201 – Male/Open 400m Freestyle |
| 102 – Male/Open 9-15+ 100m Freestyle | 202 – Female 9-15+ 100m Freestyle |
| 103 – Female Open 50m Butterfly | 203 – Male/Open 50m Backstroke |
| 104 – Male/Open 50m Butterfly | 204 - Female 50m Backstroke |
| 105 – Female 9-15+ 100m Breaststroke | 205 – Male/Open 9-15+ 100m Breaststroke |
| 106 – Male/Open 9-15+ 200m Backstroke | 206 – Female 9-15+ 100m Butterfly |
| 107 – Female 9-15+ 200IM | 207 – Male/Open 9-15+ 200IM |
| 108 – Male/Open 9-15+ 200m Breaststroke | 208 – Female 9-15+ 200m Breaststroke |
| SKINS FINAL - Female Open 50m Fly | SKINS FINAL - Male/Open 50m Backstroke |
| SKINS FINAL - Male/Open 50m Fly | SKINS FINAL - Female 50m Backstroke |
|  | Mixed 4 x 50m IM Relay (14 and under and 15 and over) |

|  |  |
| --- | --- |
| **Sunday – Session 3** | **Sunday – Session 4** |
| 301 – Female 400m IM | 401 – Male/Open 400m IM  |
| 302 – Male/Open 9-15+ 200m Freestyle | 402 - Female 9-15+ 200m Backstroke |
| 303 – Female OPEN 50m Breaststroke | 403 – Male/Open OPEN 50m Freestyle |
| 304 – Male/Open 50m Breaststroke | 404 - Female OPEN 50m Freestyle |
| 305 – Female 9-15+ 100m Backstroke | 405 – Male/Open 9-15+ 100m Backstroke  |
| 306 – Male/Open 9-15+ 200m Butterfly | 406 - Female 9-15+ 200m Butterfly  |
| 307 – Female 9-15+ 200m Freestyle | 407 – Male/Open 9-15+ 100m Butterfly  |
| SKINS FINAL – Male/Open 50m Breaststroke | SKINS FINAL – Female 50m Freestyle  |
| SKINS FINAL – Female 50m Breaststroke | SKINS FINAL – Male/Open 50m Freestyle |
|  | Mixed 4 x 50m Freestyle Relay (14 and under and 15 and over) |

### Health & Safety

We want to ensure the competition, as far as possible for everyone attending, is a safe and healthy environment that will be enjoyable and successful.

All competitors and other attendees are required to adhere to the conditions of the competition to ensure that we stay compliant and safe. Anyone failing to follow the conditions will be refused access or removed from the venue and no refund will be offered.

**Mobile phones and devices that can take images are not permitted to be used in the changing rooms, showers or toilets under any circumstances.**

##

## Competition Disclaimer

In the event of cancellation or abandonment of the event, refunds, if any, will be made at the absolute discretion of Dundee City Aquatics (DCA). DCA will have no legal liability to make a refund or to pay any form of consequential or indirect damage such as loss of enjoyment, travel, catering and accommodation.

## Programme of events

Male/Open & Female

100m Back, Breast, Fly and Free (HDW all age groups)

200m Back, Breast, Fly, Free and IM (HDW all age groups)

400m Free, 400IM, (HDW – Open)

50m Back, Breast, Fly and Free (SKINS – Open)

200m IM Relay (Mixed, 2 x 14U, 2 x 15+, 2 male/open, 2 female)

200m Free Relay (Mixed, 2 x 14U, 2 x 15+, 2 male/open, 2 female)

**The fastest 3 heats will be cyclically seeded for all 50m events. All 100/200/400m events will be deck seeded and will be HDW.**

##

## Awards

Individual event age group medals for 1st, 2nd and 3rd. Best Male/Open, Best Female per age group and Best Club Trophy.

##

## Skins

Entries for the SKINS events will be selected from the fastest 6 swimmers in the Open 50m events. Skins prize money:

|  |  |  |
| --- | --- | --- |
| 1st = £50 | 2nd = £30 | 3rd = £20 |

Our SKINS events are proudly sponsored by **QAPM Ltd**.

Founded in 2001 and based in Dundee, QAPM Ltd specialize in 24/7 reactive maintenance 365 days a year, offering a comprehensive range of services across all trades. Whether it's plumbing, electrical, heating, roofing, or general repairs – we handle it all. We proudly serve a diverse client base across Dundee, Angus, Fife, and Perthshire.

## Entry Information

Entries will only be accepted by computer file.

* The completed entry file must be emailed to: dcagalaconv@gmail.com
* Subject: DCA Autumn Meet 2025

In the event that a session or event is oversubscribed, entries will be accepted fastest to slowest per age group. Some events may have limited heats.

Details of the summary sheet should be passed on to the relevant person in your club who has responsibility for making payments.

###

### Payment information:

BACS payment can be made to: **Account: 50298098 Sort code: 82-62-16**

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## Fees

£7.00 per 50/100/200/400 event. £10.00 per relay.

**There will be no coaches’ fees.** Entries will not be accepted without the correct fee, or with the Entry Files incorrectly completed. No refunds will be given after the draft programme has been finalised.

### Acceptance of Entries

* After closing date, an entry list will be emailed to Club Meet Secretaries for checking.
* The entry list will show a list of your entries only. This will allow for any mistakes to be rectified.
* Any queries from the entry list should be directed to dcagalaconv@gmail.com
* **Please make sure that we hold a current contact email address for your Meet Secretary.**

## Withdrawals/Poolside Passes/General Information

Withdrawals should be made via email to dcagalaconv@gmail.com by Friday 10th October 6pm. Withdrawals after this time must be made at the recorders table before the start of the warmup.

**Refunds will only be issued on Medical Grounds if a Medical Certificate is presented. Refunds will not be issued after the Meet Programme has been finalised in any other circumstances.**

**Please note: Any late withdrawals from Heats on medical grounds should be discussed with the Gala Convener prior to being submitted to the Recorders.**

## Marshalling

Swimmers must report to marshalling for heats at least 3 races prior to their race. If a swimmer has not reported to marshalling by the time their race is in the final call room, they will not be permitted to swim and a reserve, if available, shall swim in their place.

The final call room shall be the last row of seats in marshalling prior to moving to the blocks.

## Swimwear

For events held under the direct jurisdiction and control of Scottish Swimming the Scottish Swimming "Swimwear Policy" shall also apply. At this meet the policy on Agreed Swimwear & the policy on Technical Swimsuits shall apply

## Team Staff (Coaches and Team Managers)

Coaches with existing **Scottish Swimming and District annual passes** are welcome to use these passes over the weekend but must ensure they display these passes while accessing poolside.

All poolside Staff **without** one of these annual passes should come to the reporter’s desk before warmup to **provide name, club and SASA details.** A temporary poolside pass will then be provided. This should be worn throughout the event.

**It is the responsibility of each club to ensure poolside staff meet the following criteria (covered by SASA District and Scottish Swimming Annual Pass):**

**Scottish Swimming Members**

* be a current member of Scottish Swimming
* have a current PVG with your Scottish Swimming affiliated club
* must hold a valid Child Wellbeing and Protection in Sport (CWPS) certificate or CWPS Renewal Award

**Non-Scottish Swimming Members**

* be a current member of your Governing Body
* be CRB/DBS checked through either: Swim England/Swim Wales
* must hold a valid Safeguarding certificate with your Governing Body

## Technical Officials – Sign Up

Technical officials are welcomed and essential to allow us to run an accredited meet. **Please can STO’s complete the form in the following link to confirm availability** **–** [**CLICK HERE**](https://forms.office.com/e/wtMTp5XHHr)

Clubs entering events must provide, along with their entries, the names and category of officials available for each session.

Mentoring may be provided depending on numbers of qualified officials (must be requested at sign up)

### STO Poolside Uniform

In accordance with the British Swimming and Scottish Swimming Rules, the poolside uniform for technical officials is:

* **White top, Black trousers, dress or skirt and must be below the knees**
* **Black poolside shoes, Black socks and Black accessories**

## Data Protection

To operate this meet, we have a legitimate interest to collect and process some basic personal data from all competitors, specifically name, gender, date of birth.

This data will be held securely and only used for the purposes of managing the meet and reporting results. Dates of Birth (DOB) will only be shared with:

• Scottish Swimming for the purpose of maintaining the National Database which is used for Squad Selection and

• Swim England for inclusion on Rankings

Names, eligibility category and age (not DOB) will be retained and will be shared with attending clubs and may be published for the purpose of reporting and keeping records.

##

## Transgender and Non-Binary Competition Policy

The Scottish Swimming Transgender & Non-Binary Competition Policy will be implemented nationally across all aquatics sports on the 1st of January 2024. The policy and FAQs can be found [**here**](https://www.scottishswimming.com/about-us/equality). Any policy related matters that arise during the event should be reported to and will be recorded by the Meet Convenor/Lead Referee and these matters will be communicated to and managed post event by the relevant Scottish Swimming Staff. At no point will members be challenged on the day of a competition with any matters being resolved post event.

By entering the Female category, athletes are therefore confirming their birth sex is female and are eligible to compete in the Female category.

## Media & Photography Information

The use of photographic equipment (cameras, camcorders, mobile phones incorporating cameras etc.) will be restricted as follows:

1. No photographic equipment will be allowed on poolside or the viewing gallery or any other area under the jurisdiction of the organising club without the written prior approval of that club. If you wish to take photographs at the event, please restrict this to your own swimmer(s) only, and complete the following form in advance:

[**CLICK HERE**](https://forms.office.com/e/Bp2wLzDniT)

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### Catering & Refreshments

Technical officials should bring their own water bottle. Water fountains will be available poolside.

Officials who volunteer for both sessions on any given day will be provided with Lunch and refreshments.

## Awards & Presentations

Individual Events: medals will be awarded for 1st, 2nd and 3rd in each age group.

Medals will not be presented and can be collected from the medal table.

##

## Summary form – to be returned with fees.

Dundee City Aquatics – Autumn Open Meet, 18-19 October 2025, Olympia Pool, Dundee

|  |  |
| --- | --- |
| **Club:** |  |
| **Club Code:** |  |
| **Contact:** | **Name:** |  |
| **Address:** |  |
|  |
|  |
| **Postcode:** |  |
| **Email:** |  |
| **Phone:** |  |

### Summary of entries

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Male/Open |  | x | £7.00 | = |  |
| (50m/100m/200m/400m) |  | £  |
| Female |  |

|  |  |  |  |
| --- | --- | --- | --- |
| x | £6.50 | = |  |
| £ - |

 | £7.00 | = |  |
| (50m/100m/200m/400m) |  | £ |
| Relays |  | x | £10.00 | = |  £ |
|  |  | Total Amount | £  |  | £  |

**ENTRIES ON TEAM MANAGER MUST BE RETURNED ELECTRONICALLY TO** **dcagalaconv@gmail.com** **no later than Friday 26th September 2025 6pm.** Please email any special requirements to the gala convener along with entries if required.